Approved during the sixteenth annual CAFL General Meeting held in Cornwall Ontario on 21 February 2005, the CAFL Family Scholarship was established to provide financial assistance to CAFL member’s dependent attending a full time program at a recognized post secondary institution such as University, Community College or Technical Institutes.

The funding of this scholarship will originate from annual membership dues or private donations held and managed by the National CAFL executive. The awarding of the scholarship began in school year 2005- 2006 and will carry on at the wish of the membership and as funds remain available. The scholarship was amended in February 2014 at the 42 annual LTC in Cornwall On to only require one (1) applicant for the scholarship to be awarded.

**Amount**:

A single $300.00 scholarship will be awarded annually during the Annual General Meeting (AGM).

**Eligibility**

Note: As approved during the CAFL General Meeting held in Cornwall Ontario on 21 June 2010, the CAFL Scholarship’s eligibility was extended to include grandchildren and siblings (brothers and sisters).

Eligibility to the scholarship will be based on the following criteria:

a. applicant must be a sponsored dependant (**children , grandchildren, brothers, sisters or spouse**) of a CAFL member in good standing (paid up);

Note: For clarity, extended family such as nephews and nieces are not to be considered as dependants.

b. must be enrolled and registered in a full time program at a post secondary studies institution for the year of application;

c. must apply, in writing, to the CAFL National Executive Committee **no later then 31 Jan** in the calendar year which schooling starts and include the following information (see attached form):

1. name and particulars of sponsor (CAFL member);
2. name and particulars of applicant (CAFL member’s dependent);
3. a copy of high school diploma;
4. a copy of post secondary institution’s acceptance letter;

v. a copy of registration fee receipt of a post secondary institution;

vi. a copy of a birth certificate or certificates showing the relationship with the CAFL sponsor as follows:

* **Children**: birth certificate showing relationship with CAFL sponsor.
* **Grandchildren**: birth certificate showing parent names **and** parent’s birth certificate showing relationship with grand parent (CAFL sponsor).
* **Spouse**: marriage certificate or proof of common law relationship with CAFL sponsor.
* **Brothers or Sisters**: applicant’s birth certificate and CAFL sponsor’s birth certificate.

d. the post secondary institution must provide full time programs which leads to a collegial or university degree;

e. all eligible applications received by the National CAFL Executive Committee will be entered into a “simple draw from the hat”;

f. the draw will be held annually during the Annual National Line Tasking Meeting, and

1. the scholarship cheque will be sent by mail following the Annual National Line Tasking Meeting.

**Duration**:

Dependents can apply yearly as long as all criteria are met. Dependent can only be awarded the CAFL Family Scholarship one time.

**Accessibility**:

Only one yearly application per CAFL sponsor will be accepted.

**Minimum entry:**

As voted during the 25 annual CAFL meeting held in Cornwall in February 2014, the scholarship awarding requires a minimum of one (1) nominations / applications from the membership. If the minimum nominations / applications are not received, the awarding of the scholarship will be deferred to the next year.

**Application Form**

|  |  |  |
| --- | --- | --- |
| DEPENDENT INFORMATION (STUDENT) | | |
| First Name: |  | |
| Name: |  | |
| Date of Birth |  | |
| Address: |  | |
| Telephone Number: |  | |
| Secondary school graduated from: |  | |
| Secondary school address and phone number: |  | |
| Graduation date: |  | |
| Post-secondary institution attended: |  | |
| Post-secondary full time program attended: |  | |
| Relationship with CAFL Member (Child, grandchild, brother, sister, spouse) |  | |
| SPONSOR INFORMATION (CAFL MEMBER) | | |
| First Name: |  | |
| Name: |  | |
| Address: |  | |
| Telephone Number Home: |  | |
| Telephone Number Work: |  | |
| **For the Use of the CAFL Executive Committee Only** | | |
| CAFL Membership paid up? |  |  |
| Application Date:  (Refer to Post Mark on Letter) |  | |
| Copy of High School Diploma: |  |  |
| Copy of Post Secondary Institution’s Acceptance Letter |  |  |
| Copy of post secondary institution’s registration fee receipt |  |  |
| Copy of applicable birth certificates |  |  |
| Copy of applicable marriage certificate or proof of common law relationship |  |  |

I certify that, to the best of my knowledge, the above information is accurate and complete. In the event that I receive the scholarship, I grant authority to publish my name as the recipient of the scholarship for publicity purposes.

Signature of Applicant Date

Signature of CAFL Member Date

Email your application and supporting documents no later then 31 January of the current year to [webmaster@cafl.org](mailto:webmaster@cafl.org). If you have no internet access, please mail a hard copy to:

ATTN: CAFL NEC

The Military Communications and Electronics Museum

95 Craftsman Blvd.

Kingston, ON

K7K 7B4